



INSTRUCTIONS:

- This form will not be processed if any items are left blank or illegible. Answer all applicable questions. Please type or print clearly. Submit all required and relevant documentation with this form by fax, mail, or in person. If clarification of your situation is necessary, additional information or documentation may be required.

SECTION 1: STUDENT INFORMATION

Last Name First Name M.I. FSU ID #
Student's Street Address (include apt. no)
Phone Number: () - Email Address:

SECTION 2: FAMILY INFORMATION

Please indicate your CURRENT MARITAL STATUS (as of the date the 24-25 FAFSA was filed)

Single Married Divorced Separated Widowed Unmarried and both legal parents live together

Instructions: Family size should align with whom the student and/or spouse could claim as a dependent on a U.S. tax return if the student and/or parent were to file a U.S. tax return at the time of completing the 2024- 2025 FAFSA. As a result, the student/ should not include any unborn children in the family size. If additional space is needed to list the full household, attach a separate page.

Family size should include the following:

- Line 1: List the student. Lines 2: List the student's spouse, if the student is married. Lines 3-6: List the student and/or spouse's children if the student or spouse will provide more than half of their financial support from July 1, 2024 through June 30, 2025, even if a child does not live with the student. List other people if they now live with the student and the student or the student's spouse provides more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2025.

Table with 3 columns: Please indicate the FULL NAME of each household member, Please list the AGE of each household member, What is the RELATIONSHIP of each household member to the student? Rows 1-6.

SECTION 3: VERIFICATION OF STUDENT'S INCOME INFORMATION FOR CALENDAR YEAR 2022

STUDENT - if you did not file a 2022 Federal Tax Return, you must request a Verification of Non-Filing Letter from the IRS by using **FORM 4506-T** and checking **BOX 7**. The Verification of Non-Filing Letter and **FORM 4506-T** can be ordered/printed online at <https://www.irs.gov>. When you receive the Verification of Non-Filing Letter from the IRS, you must submit it to our office.

PLEASE NOTE: If information listed in SECTION 3 indicates you were required to file a 2022 Federal Tax Return, you must do so before a financial aid award can be determined and/or disbursed.

- a. _____ I filed a 2022 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return, and my tax information was transferred from the IRS to my FAFSA.
- b. _____ I filed a 2022 tax return but was unable to transfer my tax information from the IRS to my FAFSA. I will submit a copy of my 2022 IRS tax return transcript or a signed copy of my 2022 1040 tax return with all corresponding schedules.
- c. _____ I was not employed, did not have income, and was not required to file a 2022 Federal IRS Tax Return.
- d. _____ I was employed and had income, but was not required file a 2022 Federal IRS Tax Return. Complete the chart below listing all employers in 2022 and your total earnings for each employer. Attach copies of all 2022 W-2 and/or 1099 forms.

Employer's Name	Amount Earned
_____	\$ _____
_____	\$ _____
_____	\$ _____

SECTION 4: VERIFICATION OF SPOUSE'S INCOME INFORMATION FOR CALENDAR YEAR 2022

SPOUSE - if you did not file a 2022 Federal Tax Return, you must request a Verification of Non-Filing Letter from the IRS by using **FORM 4506-T** and checking **BOX 7**. The Verification of Non-Filing Letter and **FORM 4506-T** can be ordered/printed online at <https://www.irs.gov>. When you receive the Verification of Non-Filing Letter from the IRS, you must submit it to our office.

PLEASE NOTE: If information listed in SECTION 4 indicates you were required to file a 2022 Federal Tax Return, you must do so before a financial aid award can be determined and/or disbursed.

- e. _____ I filed a 2022 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return, and my tax information was transferred from the IRS to my FAFSA.
- f. _____ I filed a 2022 tax return but was unable to transfer my tax information from the IRS to my FAFSA. I will submit a copy of my 2022 IRS tax return transcript or a signed copy of my 2022 1040 tax return with all corresponding schedules.
- g. _____ I was not employed, did not have income, and was not required to file a 2022 Federal IRS Tax Return.
- h. _____ I was employed and had income, but was not required file a 2022 Federal IRS Tax Return. Complete the chart below listing all employers in 2022 and your total earnings for each employer. Attach copies of all 2022 W-2 and/or 1099 forms.

Employer's Name	Amount Earned
_____	\$ _____
_____	\$ _____
_____	\$ _____

SECTION 5: CERTIFICATION Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date. **WARNING: If you purposely give false or misleading information on this form you may be fined, sentenced to jail, or both. Digital signatures are not accepted.**

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____