

COMPUTER SCIENCE DEPARTMENT
FRAMINGHAM STATE UNIVERSITY

CSCI 495 Internship in Computer Science - Application and Contract

An internship program in which students are placed in computer science or information technology positions in corporate or government settings. Students may earn one course- credit, requiring a minimum 160 hours, or two course-credits, requiring a minimum 320 hours, over the length of the semester. Students may earn up two (2) course-credits, either in succession, or simultaneously. These positions are normally compensated. Upon completion of the course, students will have provided: monthly written documentation concerning their work projects, a semester-end report reflecting on and summarizing the internship experience, and ensure their on-site supervisor provide written documentation concerning their work projects.

Prerequisite: Upperclass standing in computer science with at least a 3.00 average in computer courses or permission of instructor.

Please note that you must have completed this application/contract and submit the original to the Office of the University Registrar (MC 515) prior to the end of the Course Add/Drop period before you will be enrolled in the course.

Student: Make sure that you have first obtained the signature of your site supervisor, followed by the signature of the Computer Science Internship Coordinator. When complete, make two copies of this application/contract and then walk the original to the Office of the University Registrar, located in the Student Services Center, MC 515. You will be added to the course within 48 hours of submitting the completed form. Note: If adding this course at a 5th course-credit, you will need to complete a 5th course approval form at the Office of the University Registrar. Approval for the 5th course (and enrolling you in CSCI 495) will not be processed until the 1st day of classes for the semester.

I am applying for:

CSCI 495 Internship in Computer Science for 1 Course-Credit (180 hours min required)

or

CSCI 495 Internship in Computer Science for 2 Course-Credits (360 hours min required)

Year	Fall	Spring	Summer
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I affirm that I am a Computer Science Major

I am completed 16 or more course-credits and have a 3.00 or higher in my major.

Name: _____ FSU Student ID #: _____

Local Address: _____

_____ Zip: _____

(Cell) Phone #: _____

FSU Email address: _____@student.framingham.edu

(Per University policy, students are required to use their FSU Email address, including in Blackboard)

Internship Site Information

Company Name: _____

Address: _____ Zip: _____

Telephone Number: _____ Intern's Department (if separate address) _____

INTERN'S IMMEDIATE ON-SITE SUPERVISOR

Name: _____ Title: _____

Office Phone/ext: _____ E-mail: _____

Description of Internship Experience:

Include the general topic, the specific area to be studied. *(You may attach additional information on separate document).*

INTERNSHIP HOURS

Total Hours per Week _____

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start/End Time	Start/End Time	Start/End Time	Start/End Time	Start/End Time	Start/End Time	Start/End Time

Internship hours must be completed by the end of the semester unless there are special circumstances approved by the Internship Coordinator. In that case an Incomplete will be given.

Beyond the 160 (or 320) hours required students sometimes volunteer additional hours. This is completely up to the student, but if agreed to, the student must fulfill their commitment, or risk harming his or her own reputation as well as that of FSU.

On-Site Supervisor's Signature: _____ Date: _____

Student intern's signature: _____ Date: _____

Computer Science Internship Coordinator: _____ Date: _____

This completed form must be submitted to the Office of the University Registrar prior to the end of the Course Add/Drop period as it becomes part of the student's permanent file.