

**Master's Degree
Graduation** and Comprehensive Examination* APPLICATION**

- ☐ I am in a program **requiring** a comprehensive examination*. Students will be assessed \$125.00 comprehensive exam and \$100.00 graduation fee, to be paid via myFramingham account once processed. (Deadline for August 2023 graduation is April 15th; deadline for December 2023 graduation is August 15th; deadline for January 2024 graduation is October 15th; and deadline for May 2024 graduation is January 15th)
- ☐ I am in a program that **does not require** the examination**. Students will be assessed a \$100.00 graduation fee to be paid via myFramingham account once processed.

PLEASE PRINT YOUR LEGAL NAME EXACTLY AS IT SHOULD APPEAR ON YOUR DIPLOMA

Name _____
First Middle Last

Address _____
Street City/Town Zip Code

Home Phone _____ Work Phone _____
Area Code/Number Area Code/Number

Student ID _____ Date of Birth _____ E-Mail _____

Degree Program _____ Expected Date of Graduation _____

Courses/Requirements Remaining _____

Section I: For those students whose program requires a comprehensive examination.

The following panel information applies to all students who must complete the comprehensive examination in order to graduate. Educational Technology Masters students will take their online exam on the first Saturday of April (for Spring); August (for Summer); and December (for Fall), panel members are not required for this program.

- ☐ I plan to seek an additional teacher license in _____ as a result of this degree.
- ☐ I will be taking the comprehensive examination as arranged by my advisor.
- ☐ I will be taking an oral or written examination as I have arranged it.

Exam Date _____ Time _____ Place _____

Panel Member Chairing Exam _____ Initials _____

Second Panel Member _____ Initials _____

Third Panel Member _____ Initials _____

Student Signature _____ Date _____

Approved to take Comprehensive Exam:

Dean, Graduate Studies _____ Date _____

IMPORTANT INFORMATION REGARDING THE COMPREHENSIVE EXAMINATION

A three-member panel is required except in repeat examinations where a panel of five, including the associate dean, graduate studies, is required. In the case of the M.Ed., one panel member must represent the Education Department while the other two must represent the discipline.

Section II: For those students whose program does not require a comprehensive examination. For Office Use Only

Approved to Graduate upon successful completion of: _____

Dean, Graduate Studies _____ Date _____

Commencement Attendance Response Form

May 2024

Attendance at commencement is subject to the final completion of your program.

NOTE: Please submit this form along with the Comprehensive Examination and Graduation Application form and payment of \$100 (if no Examination is required) or \$225 (if you are taking the Comprehensive Examination as required by your program). The fee(s) will appear on the student's account and will need to be settled before the graduation date.

Name: _____

Phonetic Pronunciation: _____

Degree: Master of ☐ Arts ☐ Education ☐ Science Concentration: _____

Degree: Master of Business Administration ☐ Concentration: _____

Degree: Master of Healthcare Administration ☐

Degree: Master of Public Administration ☐

Degree: Master of Human Resources ☐

Degree: Professional Science Master's Degree ☐

Address: _____
Street City State Zip Code

Home Phone: _____ Work Phone: _____

For students who complete their program and plan to graduate in August, December, January, or May

- ☐ I **will attend** commencement exercises on **May 2024**. However, please mail my diploma to the above address. (*Information will be sent regarding commencement once it is available*)
- ☐ I **will not attend** commencement exercises on **May 2024**. Please mail my diploma to me at the above address.

Please email form to:
Kimberly Hardy khardy@framingham.edu
Office of Graduate Studies