

C. Louis Cedrone International Education Center 100 State Street, P.O. Box 9101 Framingham, MA 01701-9101

Tel: 508.626.4964 Fax: 508.626.4030 cedronecenter@framingham.edu www.framingham.edu

# **Graduate Certificate Program**

# Application for Admission

Please check the appropriate certificate:	<u>Instructions:</u> 1. Complete and sign the	4. All credentials should be forwarded to:	
☐ Special Needs	application.	C. Louis Cedrone International Education Center Framingham State University 100 State Street, P.O. Box 9101 Framingham, MA 01701-9101	
<ul> <li>Educational Leadership</li> <li>Teaching English as a Second Language</li> </ul>	<ol> <li>Submit official transcript(s)         in sealed envelopes showing         degrees awarded and date(s).</li> <li>Submit Statement of Purpose</li> </ol>		
A. Personal Information Please Type or Print	Anticipa	ted Term of Entry: 🗖 Fall 🗖 Spring	
Social Security Number (if applicable):	Date of Birth:		
		Month Day Year	
Legal Name:			
Last name/Surname	First name	Middle name	
Other name(s) under which records may	appear:		
(e.g., maiden name)	Last name/Surname	First name	
Have you ever been convicted of a felony	y? □ Yes □ No If yes, please explain:		
	, ,		
Mailing address:Number and			
Number and	Street		
City	State	Zip Code Country, if foreign	
Telephone number: Area code +			
Area code +	number		
E-mail address:			
D. d. 1			
Birthplace:City	State or province	Country, if foreign	
City	State of province	Country, it foreign	
Ethnic/Racial Background		Citizenship (required)	
<ol> <li>Are you Hispanic/Latino? ☐ Yes ☐</li> <li>What is your racial background? (Choose all American Indian/Alaskan Native</li> </ol>		<ul><li>☐ United States</li><li>☐ Permanent Resident</li><li>☐ Foreign (Country):</li></ul>	
☐ Asian ☐ Black/African American	<ul><li>□ Native Hawaiian/Other Pacific Islander</li><li>□ White</li><li>□ Other</li></ul>	☐ Other (specify):	

#### **B.** Education Graduate certificate students must have completed a bachelor's degree.

List all colleges, universities, graduate, and professional schools attended, including institutions where you have taken summer or evening courses, regardless of whether courses were completed or credit was received. Please submit official transcripts of all undergraduate and graduate work.

Name of School	<b>Location</b> (City and State)	Degree Date of Graduation		
1.				
2.				
Transfer Cou	rse			
No transfer credit allow	wed in this certificate program.			
C. Employmen	nt Information			
Employer		Position	Dates	
1.				
2				

## D. Statement of Purpose

Each candidate must submit a statement describing his or her goals including the specific context within which the Certificate, once awarded, will be applied (300 words). Please submit as a separate document.

#### General Information

#### ACADEMIC ADVISING

Questions about admissions can be emailed to the Cedrone Center at cedronecenter@framingham.edu

#### ADMISSION TIMETABLE

Applications are reviewed throughout the year. No application will be reviewed unless it is complete. Most students can begin in a fall, spring, or summer semester.

## **Application Checklist**

Ч	Signed application form
	Statement of Purpose
	*Official transcript(s) in sealed
	envelopes

\*An applicant with a foreign degree must submit official transcripts to an accredited evaluation agency. Names of the accredited agencies are available upon request.

Rev 11/13

## **SIGNATURE:** All applications must be signed.

The University reserves the right to withdraw without notice any application which is not complete. All materials submitted become the property of the University. By my signature, I certify that the information I have provided about my academic and personal history and residency is accurate and complete. Failure to disclose any required information may result in denial of admission or retroactive administrative withdrawal from the University without refund or course credits.

I understand that information about applicants that is furnished to Framingham State University will be kept confidential and will only be released to public higher education system personnel and secondary school officials authorized to receive this information or to educational agencies and institutions for research purposes.

### Applicant's Signature

Date

#### NOTICE TO STUDENTS:

This bulletin/application is a guide for information and not a contract. The University reserves the right to change requirements for degrees, prerequisites, scheduling and all other information provided. The financial requirements of the University, legislative action and/or other circumstances may require adjustments to tuition and/or fees. The University reserves the right to make adjustments in these charges. Students acknowledge this reservation by submitting application for admission and/or by registering for classes.

#### NONDISCRIMINATION POLICY:

Framingham State University prohibits discrimination in education and employment on the basis of race, color, sexual orientation, religion, creed, disability, veteran status, age, national origin or marital status. The University is committed to providing fair treatment and equal opportunity in all aspects of the recruitment and admission of students through its policies and programs and as required by Federal and State laws and regulations. Inquiries regarding the application of these policies, laws and regulations may be referred to the Office of Affirmative Action/ADA Coordinator, Framingham State University, 100 State Street, P.O. Box 9101, Framingham, MA 01701-9101, or to the Office of the Assistant Secretary for Civil Rights, United States Department of Education, Washington, D.C.